

**COVID-19
REOPENING PLAN
FOR AMBASSADOR BAPTIST
COLLEGE**

Fall 2020

From the President

In March 2020, Ambassador Baptist College experienced an unprecedented disruption due to COVID-19. Along with other Christian colleges, ABC had to adapt to online education to complete the 2019-20 school year. With the hard work of the faculty and staff and the help of the Lord, we were able to provide a satisfactory alternative for our students.

The goal of ABC is to provide the best spiritual and academic preparation for the work of the ministry. This happens best when offered in a personal, family environment. As a result of this belief, we are committed to a safe reopening for the 2020-21 school year in August. We believe it is possible to provide a high-quality classroom and campus experience while protecting the health of our faculty, staff, students, and guests.

The guidelines on the following pages have been developed and guided by federal, state, and local regulations. They also take into consideration the culture, facilities, and demographics of our college family.

We will continue to monitor the directives of governmental agencies and the medical community. Most importantly, it is essential to follow the guidance of James 1:5, "If any of you lack wisdom, let him ask of God, that giveth to all men liberally, and upbraideth not; and it shall be given him."

My desire is for God to be glorified in the midst of the COVID-19 crisis. Our wise steps and dependence on God will do exactly that.

Alton Beal
President

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General Summary

This document outlines a campus-wide strategy of policies and procedures to be implemented in response to COVID-19. Our objectives are to 1) provide an environment to protect the health of our college family and guests; 2) provide excellent classroom instruction for our students; 3) provide a family atmosphere for our students.

Ambassador Baptist College will be welcoming students to campus to start the fall 2020 semester. Emphasis will be placed on classroom learning and personal instruction. In the event of a disruption, the college is prepared to remote learning alternatives if necessary. This document is not intended to be exhaustive, but rather to provide general guidelines to promote prevention and personal responsibility. ABC will provide updates at ambassadors.edu/coronavirus.

Ensuring a Healthy Campus

Providing a healthy campus is our priority as we welcome our college family back for the fall 2020 semester. The protocols that will be given are designed to promote prevention and personal responsibility. A respect for one another and good judgment will be needed to provide a safe campus.

COVID-19 Virus Testing, Contact Tracing, and Reporting

To prevent the introduction or spread of COVID-19 on campus, the college will enforce mitigation efforts to protect members of the college family and guests. ABC will coordinate its mitigation efforts with the NCDHHS and the Cleveland County Health Department.

Academic Procedures

Even in the midst of COVID-19, preparation is still needed to carry out the Great Commission and serve the Lord. Knowing that the best training comes from a personal experience, ABC is committed to protecting classroom instruction while providing alternatives for those who may be impacted by COVID.

PREVENTION AND PERSONAL RESPONSIBILITY

Mitigation Efforts

- Masks will be required when social distancing is not possible. Masks will be available for purchase on campus. Individuals with medical conditions that would prevent them from wearing a face mask may receive an exemption.
- Hand sanitizing stations are available throughout the campus.
- Those who are not feeling well should not attend class or work.
- The dean of students office will serve as the first point of contact for students with health-related issues.
- High risk and vulnerable faculty, staff, and students should contact the administration about concerns and risks.

Training and Education

- All faculty, staff, and students will receive a thorough orientation on ABC's COVID-19 policies and procedures before the school year officially begins. Faculty and staff will receive it at the Staff Orientation. Students will receive it at student orientation.
- Signage will be posted around campus as a part of an awareness campaign to practice habits to promote the health of all on campus.

Travel Protocols

- Resident students must contact the DoS office to secure a pass to travel, but may be restricted from traveling to COVID-19 hotspots as designated by the state of North Carolina.
- Non-resident students must notify the DoS office of any travel to COVID-19 hotspots as designated by the state of North Carolina.
- Faculty and staff members must notify the business office of any travel to COVID-19 hotspots as designated by the state of North Carolina.
- Non-essential travel should be minimized.
- Employees and students must adhere to federal, state, and local guidelines regarding quarantine following travel.

BUILDINGS AND FACILITIES

- All buildings and rooms will operate at 50-75% capacity.
- Distance in waiting lines will be designated by ground markings to identify 6-foot intervals between individuals.
- Increased cleaning protocols will be implemented for the cleaning and maintaining of all ABC common facilities.
- Frequent touch points (door knobs, keyboards, etc.) will receive additional disinfecting with CDC approved disinfectants.

Residence Halls

- Residential room occupancy will be limited to three per room.
- Students will be allowed to move in two days early if desired to make distancing protocols attainable. Permission must be granted by the DoS office prior to moving into the dorm.
- Residence hall students will receive training in personal health practices.
- Cleaning protocols in the bathrooms and laundry rooms will be increased.

- High-touch surface will be cleaned regularly.

Dining Common

- Students, staff, and guests must wear masks while entering and exiting the dining facilities and while standing in line.
- Seating arrangements will be adjusted to encourage distancing.
- Seating will be limited to four per table.
- A hand sanitizer station will be available at the counter.
- Masks will be required by all food service workers.
- Meals will be served cafeteria style.
- No salad or dessert bar will be available.
- The tables will be bussed at lunch and dinner to help with social distancing.
- Grab-n-go will be available for those who want to eat elsewhere on campus.
- Food-service employees will receive daily health screenings before work.
- The facility will be disinfected throughout the day.
- If possible, outdoor seating options will be provided.

Classrooms

- Non-essential furniture will be removed from the classrooms to allow for distancing.
- The shared use of textbooks, equipment and supplies will be avoided.

EVENTS, ACTIVITIES, and LEAGUES

To ensure social distancing, some events will have to be adjusted or canceled. When possible, the college will employ alternatives (e.g., outdoor spaces) to provide a safe environment for larger crowds.

- The Torrey Auditorium will seat occupants at 50% capacity with alternative seating. Video overflow may be used also.
- Pews will be marked accordingly for seating.
- League meetings will have modified seating to practice distancing.
- Large events such as concerts or youth rallies may be postponed or canceled if necessary.

Chapel

Chapel is the most important part of the day at Ambassador. It will continue to be held at 10 am for the full hour.

- Faculty, Staff, and Students will be spaced throughout the auditorium to meet the 50% occupancy limit.
- The auditorium will be sanitized after each chapel service.

Extracurricular Activities

- Students choosing to participate in extracurricular (e.g., league games, field trips, outings) activities may be required to complete a health screening before participating.
- Christian service activities involving the elderly should be suspended until approved by the local health department.
- League games will require a single entry into a building.
- Weight room activity must be staggered to allow for social distancing.
- Social distancing will be practiced.

COVID-19 Virus Testing, Contact Tracing, and Reporting

SCREENING AND TESTING

- All faculty, staff, students, vendors, and guests will be screened upon initial arrival to campus.
- Students and employees are asked to self-screen daily using the COVID-19 Screening Questionnaire before coming to work or class.
- Students returning from an overnight off-campus pass must be screened upon returning to campus.
- Residence hall and commuting students must notify the Dean of Students office when in contact, as defined by the CDC, with any person testing positive for COVID-19.
- All faculty and staff must notify the business manager when in contact, as defined by the CDC, with any person testing positive for COVID-19.
- The CDC defines contact as being within six feet of someone for at least 15 minutes who has COVID-19.

SYMPTOMATIC PERSONS

Identification

- Students exhibiting symptoms are instructed to call the appropriate dean to begin the isolation process.
- Employees should call the business manager to begin the isolation process.
- If a student or employee screens positive, an appointment for a COVID-19 test will be scheduled at one of the area testing locations.
- ABC will provide transportation to and from the testing center.

Isolation

- The White House (men) and Jordan Hall (ladies) are available for isolation housing for dormitory students returning from COVID-19 testing while awaiting test results.
- Employees and commuting students are to telescreen through their health care provider and test as directed while staying home from work.

Positive COVID-19 Case

Isolation

- Employees and students are required to isolate in one of several isolation sites until symptom free for 72 hours and at least 10 days since symptoms appeared.

Quarantine

- Employees and students who have had close contact with a positive COVID-19 individual will quarantine for 10 days after exposure.

Isolation/Quarantine Support

- Resident students will be provided with housing, meals, remote coursework, health checks, and other services as needed.
- Employees and commuting students will be provided with remote coursework, health checks and other services as needed.

Contact Tracing

- ABC is regulated by the Cleveland County Health Department when it comes to contact tracing.
- Employees or students who have been identified through contact tracing will be required to isolate for 10 days.

Communication

- Regarding a positive COVID-19 case, the college will communicate with:
 - Person with a confirmed case
 - Those potentially exposed
 - Department coworkers
 - All employees/students
 - Public
- The personal identity of patients will be protected.

ACADEMIC PROCEDURES

- In the event of the isolation of faculty or students, the college will provide the capacity for remote instruction to continue.
- SEVIS or ICE regulations will apply to all international students for the fall 2020 semester.
- Students coming from COVID-19 hotspots may be required to quarantine before starting in-class instruction.
- Online instruction will only be available for those who started in class or will be returning to class after a mandatory quarantine.
- In the event that a teacher is confirmed positive, the teacher will teach remotely from home, or the college will provide a substitute teacher.
- In the event of a local, regional, or national outbreak, the college will be prepared to offer online classes to finish the semester.

FOR FACULTY

- Faculty members will be asked to comply with protocols for face-to-face instruction to maintain social distancing.
- Faculty will be prepared to transition traditional course offerings to an online format in the event of a COVID-19 outbreak.
- Support will be provided to faculty members who test positive to facilitate their recovery and re-entry into the classroom.

ACADEMIC CALENDAR

- The academic year will proceed as previously scheduled.
- In the event of an outbreak, the college reserves the right to alter breaks or go to online instruction.

ABSENCE POLICY

- Students are expected to attend all classes; however, the college will adjust the absence policy if needed.
- Each faculty member retains the right to clarify the specifics of his classroom attendance policy.
- Students will continue to follow the absentee protocol as listed in the student handbook.
- Individual faculty members may decide to allow students to either make up missed material or assign appropriate substitute material due to excessive absences because of illness.

CONCLUSION

This document is intended to outline the college's strategy in responding to COVID-19. As more information becomes available, it may be revised. The college family must maintain a spirit of godliness and flexibility during these unusual times. With the Lord's help, ABC seeks to provide a healthy environment and spiritual atmosphere for the 20-21 school year.

COVID-19 SCREENING QUESTIONNAIRE

This assessment is based on guidance provided by the Centers for Disease Control and Prevention (CDC).

EXPOSURE

Have you been within 6 feet of a person with a confirmed case of COVID-19 for at least 15 minutes in the past 14 days?

- Yes
- No

Have you been diagnosed with COVID-19 prior to coming to college?

- Yes
- No

SYMPTOMS

In the last 48 hours, have you had any of the following NEW symptoms? Check all that apply.

- Fever of 100 degrees or above (possible alternating chills and sweats)
- Cough
- Trouble breathing, shortness of breath or severe wheezing
- Chills or repeated shaking with chills
- Muscle aches
- Sore throat
- Loss of smell or taste, or a change in taste
- Nausea, vomiting, or diarrhea
- Headache
- None of the above

SEVERE SYMPTOMS

Are you struggling to breathe or fighting for breath even when inactive or resting?

- Yes
- No

Do you feel as though you might collapse every time you stand or sit up?

- Yes
- No

If you have any of the severe symptoms, CALL 911.

Reminder: Employees and students should not discuss personal medical history with supervisors. Calls to supervisors are to notify them that the student or employee will be out sick.