

AMBASSADOR BAPTIST COLLEGE REGISTRATION INFORMATION

The new semester is rapidly approaching with all its many blessings and challenges. By now you may be wondering, "What should I take to college? What will I need for registration?" This information should answer those questions. After reading this information, if you have additional questions, do not hesitate to call the college.

*** WHAT TO DO UPON ARRIVAL ***

All students should report to the Administration Building.

*** FINANCIAL INFORMATION ***

Be prepared by having your social security number and, if you will have a car or other motor vehicle on campus, the insurance company, year, make, and license number of your car.

Take advantage of PREPAY incentive and pay entire bill by July 15 for the fall semester and December 15 for the spring semester.

We accept Visa and MasterCard.

There is no student accident and health insurance plan currently available. All students are encouraged to provide their own private insurance protection to cover accidents and illnesses.

*** WHAT TO BRING ***

SUPPLIES

PERSONAL: Each student is responsible for all personal supplies.

CLASSROOM: Notebooks, paper, pens, pencils, folders, etc. are available in the Bookstore.

SPIRITUAL: Bring a King James Bible.

*** SPECIAL INFORMATION FOR DORMITORY STUDENTS ***

CLOTHING STORAGE: There is adequate space to store a reasonable amount of clothing for a semester. However, there is not an abundance of storage for unnecessary items.

BEDDING: Students provide their own twin-size mattress covers, sheets, blankets, pillows, and bedspreads.

HYGIENE: Students provide their own soaps, shampoos, towels, washcloths, and laundry detergent. Laundry facilities are located in the dorms.

COMPUTERS: Students may bring personal computers. These may be set up in individual dormitory rooms or in dormitory study rooms depending upon the space available. Each student is personally responsible for the security of his or her computer; the College accepts no responsibility should the computer be damaged in any way. Each student who uses a personal computer on campus is required to pay a computer fee of \$20.00 per semester. This fee is applicable to both resident and commuting students.

AUDIO-VISUAL ITEMS: You may bring radios (no earphones), small tape/cd recorders, cd/ tape players, and musical recordings (to be approved upon arrival). No TV's or stereos are permitted.

TRAVEL ARRANGEMENTS

If you need transportation from the Charlotte Airport or from the Greenville-Spartanburg Airport, call the College Shuttle Service at least one week in advance to give your flight information.

Travel Directions to

AMBASSADOR BAPTIST COLLEGE 101 Stockton Lattimore, NC

(Ambassador Baptist College is located one mile north of US Highway 74, midway between Shelby and Forest City, North Carolina; approximately one hour west of Charlotte and ninety minutes from Greenville, South Carolina.)

From the Midwest:

- From I-40, near Asheville, North Carolina, take I-26 South toward South Carolina.
- Shortly before reaching the South Carolina line, exit onto Highway 74 east toward Forest City.
- Continue on this route past Rutherfordton and Forest City.
- About three miles after entering Cleveland County, turn left at Westlee Street (Exxon station and convenience store are on the right).
- Follow this road to the stop sign and turn left.
- You will see the college parking lot and Administration Building on the right (about one-half block).
- Mooresboro Road and Peachtree Road will also lead you into Lattimore.

From Charlotte and points east:

- Follow I-85 to the Kings Mountain and Shelby exit--Highway 74.
- Follow Highway 74 west through Shelby.
- Approximately six miles west of Shelby, turn right onto Westlee Street. (See large Exxon station and convenience store on the left.)
- Go to the stop sign at the fire station. Turn left.
- The college parking lot and Administration Building are approximately one-half block on the right.

From Greenville and points south:

- Exit off I-85 at Exit 90. Turn left at the stoplight at the end of the exit ramp.
- Continue until the road comes to a dead end. Turn right, and continue on this road through a stoplight, and a stop sign. The road will again dead end.
- Turn right and immediately turn left onto Highway 150.
- Follow Route 150 north into Boiling Springs, North Carolina.
- Continue straight through Boiling Springs (**no turns**) to Highway 74. (In Boiling Springs, you leave highway 150. This route turns right to go to Shelby. **Do Not Turn Right.**)
- Go straight across 74 and continue north into Lattimore.
- Immediately after crossing the railroad tracks, turn right and follow this street past the Town Hall.
- The college parking lot and Administration Building are on the left at the corner of Main Street and Stockton Road.

For additional information, please call 704-434-0303. After 5 p.m. call 704-473-1922.

REGISTRATION WEEK SCHEDULE FALL 2010

Thursday, July 15	PrePay - Pay bill in full
Monday, August 2	Returning students first tuition payment and fees due
August, 12-13	Faculty/Staff Orientation
Monday, August 16	RA's and kitchen staff arrive
Tuesday, August 17	
7:30 a.m.	Breakfast for RA's and kitchen staff
12:00 noon	Noon meals for RA's, kitchen staff and working faculty and staff only
5:00 p.m.	Supper for RA's and kitchen staff
Thursday, August 19	
7:30 a.m.	Breakfast for RA's and kitchen staff
12:00 noon	Lunch for RA's, kitchen staff, working faculty and staff only
1:00 p.m.	Library/Computer staff arrive
5:00 p.m.	Supper for RA's, kitchen staff and first meal for Library/Computer staff
Friday, August 20	
7:30 a.m.	Breakfast for RA's, kitchen and library staff
9:00 a.m.	Library/Computer staff meet in Library
12:00 noon	Lunch for RA's, kitchen staff, library staff, working faculty and staff only
	Dorms open for new students
5:00 p.m.	Supper - first meal for all students
	RETURNING STUDENTS MUST ARRIVE BY 9:00 PM.
Saturday, August 21	
9:00 a.m.	Brunch
10:00 a.m.	ACT for all NEW STUDENTS who have never taken the test
2-4:00 p.m.	New Student/Parent/Faculty/Staff Reception in the Alumni Commons
5:00 p.m.	Supper
Sunday, August 22	
7:15 a.m.	Breakfast
2:00 p.m.	Dinner
9:00 p.m.	Supper
Monday, August 23	
7:00 a.m.	New students first tuition payment and fees are due
8:00 a.m.	Breakfast
9:00 a.m.	NEW STUDENT REGISTRATION (required for all new students).
12:00 noon	Music Theory Placement Exam
1:00 p.m.	Lunch
5:00 p.m.	English Placement Exam for all NEW STUDENTS
	Supper
Tuesday, August 24	
7:00 a.m.	Breakfast
8:00 a.m.	NEW STUDENT ORIENTATION (required for all new students)
8:00 a.m.	RETURNING STUDENT REGISTRATION
12:00 noon	Lunch
	Registration closes for all students.
1:00 p.m.	RETURNING STUDENT ORIENTATION (required for all RETURNING students)
5:00 p.m.	Cook Out for college family
Wednesday, August 25	Staff workday
7:00 a.m.	Breakfast
10:30 a.m.	Student activities
12:00 noon	Lunch
4:30 p.m.	Supper
Thursday, August 26	Classes begin

***A NEW STUDENT is anyone who was not enrolled the previous semester.**

DORMITORY STUDENTS:

DORMS

In order to avoid confusion, dormitory students are asked **not** to check in before the scheduled time. Students who must come before their appointed times will be charged \$10.00 per night. This charge must be paid in advance before moving into the dorms.

MEALS

Meals will be served at no extra charge for dormitory students who arrive at the scheduled time. Students who must come before their appointed times will be charged for all extra meals.

Financial Information For 2010 - 2011

*If additional fees are required they will be billed on registration day.

Fees

A. Application fee	\$ 50.00	non-refundable
B. Dorm reservation fee	\$ 100.00	
C. Registration fee	\$ 75.00	per semester
D. Late registration fee	\$ 120.00	per semester
E. Student activity fee: dorm	\$ 160.00	per semester
Student activity fee: commuting	\$ 80.00	per semester
F. Library fee	\$ 60.00	per semester
G. Drop, add, or transfer course fee	\$ 50.00	per course
H. Office machines/computer lab fee	\$ 35.00	per semester
I. Instrument class fee	\$ 25.00	per semester
J. Private music lessons	\$ 125.00	per semester
K. Vehicle registration fee	\$ 20.00	per semester
L. Graduation fee	\$ 100.00	undergraduate
	\$ 215.00	graduate
M. Books	\$180-\$ 240.00	per semester
N. Transcript fee	\$ 8.00	per copy
O. Finance charge	\$ 50.00	per semester
P. Arts and Crafts supply fee	\$ 20.00	per semester
Q. Non Sufficient Funds	\$ 35.00	per returned check
R. ACT test	\$ 32.50	

Refunds

- A. Fees are never refundable.
- B. Room and Board refunds are pro-rated on a daily basis.
- C. Tuition refunds are computed as follows if the student drops a class, withdraws, or is expelled:

1. Registration week 90%
2. First/second week 80%
3. Third/fourth week 60%
4. Fifth/sixth week 40%
5. Beyond the sixth week, no refund is given since the college has already made financial commitments for the entire academic year based upon the student's enrollment.

When a student owing money to the college leaves the college, his account will be assessed an interest charge of one percent per month (12% per annum) on the unpaid balance until the debt is paid in full. This will begin 30 days after his withdrawal from school. However, if the student will make a minimum payment of \$50.00 per month toward his debt, the interest charge will be forgiven for the month in which the payment is made. The interest will also be forgiven if, in the opinion of the administration, extenuating circumstances prevail.